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**CHEROKEE NATION®**  
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Office of the Principal Chief

**Chuck Hoskin Jr.**  
*Principal Chief*  
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**Bryan Warner**  
*Deputy Principal Chief*  
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## **EXECUTIVE ORDER ESTABLISHING THE TASK FORCE ON THE CHEROKEE NATION RARE DISEASE INITIATIVE**

**2024-02-CTH**

1. **AUTHORITY:** The Constitution and Laws of the Cherokee Nation
2. **POLICY:** The Cherokee Nation is committed to advancing awareness of Rare Diseases both on and off the Cherokee Nation Reservation and enhancing our health care system to provide improved diagnosis, treatment and social care to citizens living with a Rare Disease. To address this, the creation of the Task Force on the Cherokee Nation Rare Disease Initiative is warranted.
3. **TASK FORCE ON THE CHEROKEE NATION RARE DISEASE INITIATIVE; COMPOSITION, SCOPE AND GOALS:**
  - A. **COMPOSITION:** The Task Force shall consist of five members and chosen by the Office of the Principal Chief. Meeting frequency is not prescribed, but encouraged to meet on a monthly basis. Upon its creation the task force shall consist of:
    1. **Member 1 Ex-Officio:** First Lady January Hoskin
    2. **Member 2 Chair:** Dr. Beth Harp, Executive Medical Director
    3. **Member 3:** Brian Hail, Deputy Executive Director
    4. **Member 4:** Dr. Rebecca Shepherd, Senior Director of Nursing
    5. **Member 5:** Laura Lundberg, Director of Ambulatory Care Nursing
    6. **Member 6:** Control Mayes, Nursing
    7. **Member 7:** TBD by Designated Members from Cherokee Nation Staff or contractor
  - B. **SCOPE OF REVIEW AND GOALS:**

1. The Task Force should engage all relevant internal staff and external partners and experts to inform its work.
  2. The Task Force should review existing services and resources that are currently available to patients and families.
  3. The Task Force should gather information to make further recommendations to the Principal Chief to enhance the Nation's efforts.
  4. The Task Force should advise the Principal Chief as to the structure and process of a permanent "Rare Disease Advisory Group," within Health to advise Health Leadership and the Principal Chief, by further executive order.
  5. Although the task force is not a public body within the meaning of Cherokee Nation law and its meetings are not conducted under Freedom of Information Act. It is an internal executive branch work group designed primarily to inform the Principal Chief and Council on the relevant subject matter. However, in the interest of transparency any interim reports and any final report shall be made publicly accessible.
- C. Report: The Task Force shall complete its work and issue a final report no later than January 31st, 2025.

4. **EFFECTIVE DATE:** This Order is effective on February 29, 2024.



2/29/24  
Date Signed: \_\_\_\_\_

Chuck Hoskin, Jr.

Cherokee Nation, Principal Chief