



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **AGENDA SPECIAL MEETING**

*Tuesday, March 12<sup>th</sup>, 2024*

*5:00 P.M.*

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the March 12<sup>th</sup> Regular Meeting
- IV. Old Business
  - a. Consideration and possible action regarding 2024 Special Election Forms
  - b. Consideration and possible action on Press Releases
  - c. Consideration and possible action regarding FY2024 Budget Modification
  - d. Consideration and possible action on Hart Intercivic election day support for the 2024 Special Election
- V. Current Items
  - a. Consideration and possible action on approving the Precinct Certificate of Vote/Consolidated Returns Procedure for the 2024 Special Election
  - b. Consideration and possible action on amending Maxim agreement
  - c. Consideration and possible action regarding 2024 Special Election
- VI. Executive Session
  - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
  - b. Personnel
  - c. Exit Executive Session
- VII. Action from Executive Session
- VIII. Announcements
- IX. Adjourn

**POSTED**  
3/11/24 4pm

March 11, 2024 by 4:00 PM  
Cherokee Nation Election Office  
17763 S. Muskogee Ave  
Tahlequah, OK 74464

Chairperson: Rick Doherty

Posted by: \_\_\_\_\_



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### **CHEROKEE NATION ELECTION COMMISSION**

Special Meeting Minutes

Tuesday, March 12<sup>th</sup>, 2024

#### **I. Call to order**

- The Special Meeting of the Cherokee Nation Election Commission was called to order by Chairperson Rick Doherty at 5:00 P.M.

#### **II. Roll call**

- Election Commission Secretary Shawna Calico called roll and a quorum was established with the following Commissioners present:

Rick Doherty – Chairperson  
Pamela Sellers – Vice Chairperson  
Shawna Calico – Secretary/Treasurer  
Elizabeth Ballew – Commissioner  
Cheryl Cooper - Commissioner

- Office staff present was: Marcus Fears and Connie Parnell.
- Election Commission Attorney Harvey Chaffin was present.
- Election Commission Investigator Nick Goodwin was present.

#### **III. Approval of Minutes**

- Chairperson Rick Doherty asked for approval and/or discussion regarding the minutes of the March 12<sup>th</sup>, 2024 Regular Meeting. Pam Sellers made a motion which was seconded by Cheryl Cooper to Table the minutes of the March 12<sup>th</sup>, 2024 Regular Meeting. The motion was approved by all Commissioners.

#### **IV. Old Business**

- Consideration and possible action regarding 2024 Special Election Forms. No action taken.
- Consideration and possible action on Press Releases. Pam Sellers made a motion which was seconded by Cheryl Cooper to approve the Press Releases for the 2024 Special Election. The motion was approved by all Commissioners.
- Consideration and possible action regarding FY2024 Budget Modification. Pam Sellers made a motion which was seconded by Cheryl Cooper to approve the FY2024 Budget Modification. The motion was approved by all Commissioners.



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- Consideration and possible action on Hart Intercivic election day support for the 2024 Special Election. Pam Sellers made a motion which was seconded by Cheryl Cooper to approve Hart Intercivic election day support with change to the election date for the 2024 Special Election. The motion was approved by all Commissioners.

### **V. Current Items**

- Consideration and possible action on approving the Precinct Certificate of Vote/Consolidated Returns Procedure for the 2024 Special Election. Pam Sellers made a motion which was seconded by Cheryl Cooper to approve the Precinct Certificate of Vote/Consolidated Returns Procedure for the 2024 Special Election. The motion was approved by all Commissioners.
- Consideration and possible action on amending Maxim agreement in the amount of \$20,000. Pam Sellers made a motion, which was seconded by Cheryl Cooper to amending Maxim agreement in the amount of \$20,000. The motion was approved by all Commissioners.
- Consideration and possible action regarding 2024 Special Election. No action was taken.

### **VI. Executive Session**

- None

### **VII. Action from Executive Session**

- None

### **VIII. Announcements**

- None

### **IX. Adjourn**

- Pam Sellers made a motion which was seconded by Cheryl Cooper to adjourn at 5:47 P.M. The motion was approved by all Commissioners.

Minutes submitted by Shawna Calico, Secretary/Treasurer

Shawna Calico

**FOR RELEASE, March 2024**

June 15, 2024 is a Special Referendum on Constitutional Convention Election for Cherokee Nation. The Election will be a question to go to the voters of Cherokee Nation asking them if they want a Constitutional Convention.

Persons who are Cherokee Nation Citizens, and at least 18 years old or will be 18 on June 15, 2024 may apply to become a registered voter by the deadline of March 29<sup>th</sup> 2024.

Persons who have never been registered to vote, are not currently registered in the District of their residence or who are registered but need to change their registration information may apply by filling out and submitting a Cherokee Nation Voter Registration Application form on or before March 29<sup>th</sup>, 2024. Voters with a new 911 address will need to complete a Voter Registration Application form updating their new address information on or before the voter registration deadline.

Citizens of the Cherokee Nation who want to vote in the upcoming Special Election on June 15, 2024, need to check and make sure they are registered to vote. Citizens are encouraged to check with the Election Commission office and verify the information is correct.

Voter registration closes for the Special Question Election on the last business day of March 2024 which is

the 28th of March, midnight Central Time Zone. Voter registration forms can be requested or submitted in-person, by US Mail, E-mail, and fax. The Voter registration forms are available in the Election Commission Office and on our website. The contact information for requesting, receiving, and submitting the Voter Registration form is listed below for your convenience:

Cherokee Nation Election Commission:

P.O. Box 1188, Tahlequah, OK 74465-1188

Phone: 918-458-5899, Toll Free: 1-800-353-2895

Fax: 918-458-6101

Website: <https://election.cherokee.org>

E-mail: [election-commission@cherokee.org](mailto:election-commission@cherokee.org)

The Election Commission responds in writing to every person who submits an application for voter registration. The response is either a Voter Notification Card listing the new voter's District number, or a letter that explains the reason or reasons the application for voter registration was not approved. Any person who has submitted a voter registration application and who has not received a response within 30 days should contact the Election Commission office.

## **NEWS RELEASE**

**April 2024 (last half of the Month)**

### **Early Voting for the Special Question Election Begins**

If you missed the deadline to request an Absentee Ballot for the General Election and would like to vote an Absentee Ballot, Early Voting dates are available.

Early Voting for the General Election is available at the Cherokee Nation Election Commission Office located at 17763 S Muskogee Ave Tahlequah Oklahoma. **Early Voting will be held on Saturday June 8, Tuesday June 11, Wednesday June 12, and Thursday June 13 from 7 a.m. to 7 p.m.**

**Voters that requested an Absentee Ballot can hand deliver their Absentee Ballot Return Packet the drop box available June 8, 11, 12, 13 and June 15 Election Day at the Cherokee Nation Election Commission office 17763 S Muskogee Ave Tahlequah Oklahoma. The Absentee Ballot Return Packet must be here in the Election Commission office on June 15 by 7:00 p.m. in order for them to be considered for this Special Question Election.**

2nd release 2024 March

The Cherokee Nation Election Commission will be conducting the 2024 Special Question Election of the Cherokee Nation on Saturday June 15, 2024.

The Cherokee Nation Election Commission will begin accepting Absentee Ballot request forms on March 12th, 2024 through April 5, 2024. The Absentee Ballot request forms will be available from the Election Commission Office and online at <https://election.cherokee.org> this will be omitted if the election is all mail.

The closing date of Voter Registration Applications will be March 29, 2024. Voter Registration Applications will be available from the Election Commission Office and online at <https://election.cherokee.org>. Voters will need to submit a new Voter Registration if they have changed their address, name or any other information. Persons who are Citizens of the Cherokee Nation and at least 18 years of age prior to or on the Election Day may apply to become a registered voter. Provided that Tribal Citizens that are seventeen (17) years old and can show that their birthdate is prior to the date of the election shall be allowed to register to vote.

*The exception is "New applicants under the age of 25 who reside outside the boundaries may select to register at-large or in a district of their choice. This this selection must be made at the time of the applicants signing of their first Voter Registration Form."* It is very important to check your voter registration information that the Election Commission has on file to establish your district assignment for voting purposes.

The Cherokee Nation Election Commission office hours of operation are Monday through Friday, 8:00 A.M.-5:00 P.M. The office is located 17763 S. Muskogee Ave, Tahlequah, OK 74464. The mailing address is P.O. Box 1188, Tahlequah, OK 74465. You can reach us by phone at 918.458.5899 or toll free at 800.353.2895, by fax at 918.458.6101, or e-mail at [election-commission@cherokee.org](mailto:election-commission@cherokee.org).



Quote Number 00012873  
 Account Name Cherokee Nation, OK  
 Grand Total \$4,550.00

Expiration Date 4/12/2024  
 Payment Terms Net 30

Please fax with signature to or scan and email to [ssaenz@hartic.com](mailto:ssaenz@hartic.com) to order.

Item	Description	Unit Price	Quantity	Total Price
Election Day Support	Onsite Support for the June 15, 2024, Special Election.	\$4,550.00	1	\$4,550.00
Subtotal				\$4,550.00
Grand Total				\$4,550.00

Bill To P.O. Box 1188  
 Tahlequah, OK 74465

Ship To 17763 S Muskogee Ave.  
 Tahlequah, OK 74464

Customer Contact

Contact Name Connie Parnell

Terms and Conditions

Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Simon Saenz Title Sales Account Manager

Signature

Customer Approval

Name: g 05

Title: Chairman of Comm.

Customer Approval: yes -

Date: 3-13-24



## Precinct Certificate of Vote/ Consolidated Returns Procedure for 2024 SP Election

1. At all precincts, Early Walk-in Absentee and Mail Absentee ballots will be counted and tabulated through a Verity Scanner and a high speed counter.
  
2. The number of total printouts at the precinct is as follows:  
Certificate of Vote form provided by CNEC and filled in with the information of the election results by the precinct officials (4 Copy form).  
White copy: returned to the CNEC office with election reports in the Election Returns Envelope.  
Goldenrod copy: placed in the Ballot transfer case marked box 1  
Pink copy: is posted on the precinct door at the end of the day.  
Canary copy: is returned to the CNEC office with reports to post on the CNEC window for the public to view.
  
3. Tally reports from the Verity Scanner: Total of four copies
  - a. First total report along with the Zero printout (When the precinct was opened) attached and signed by the precinct officials is placed in the Election Returns Envelope with the reports.
  - b. Second Total report from the Verity Scanner is place on the precinct door at the end of the day.
  - c. The third copy from the Verity Scanner will be placed in the ballot transfer case marked 1.
  - d. The fourth copy from the Verity Scanner will be placed in the Elections Return Envelope.
  
4. Consolidated Returns of election results and posting of such reports: 3 copies of each report will be generated and 1 copy will be placed in the minutes, one copy for the public to view and one copy to be placed in the vault with the election ballots, reports, and other election related material that is permanent record.
  - a. Precinct report information: UNOFFICIAL till certified  
Precinct name and district(s)  
Mail absentee totals/percentages  
Early absentee totals/percentages  
Election Day totals/percentages  
Numbers of voters that voted and the percentages
  - b. Canvass Report Unofficial and Official contains:  
Totals for the special election question and the percentage of the turnout of voters.
  - c. Cumulative Report Unofficial before certified, Official Results to certify:  
Totals, and percentages for special question election, and voters. This is the report that the Commission will certify the results in a meeting.

Approval Date: 3-12-24

Commission Chairperson: 

**CHEROKEE NATION ELECTION COMMISSION**

   REGULAR MEETING

~~X~~ SPECIAL MEETING

ELECTION COMMISSION PRESIDED BY: Rick Doherty

MEETING DATE: 3-12-24 at 5:00 AM/PM at the CNEC Office

**Commission Member: Present/Absent**

Rick Doherty                      Present/Absent

Pamela Sellers                      Present/Absent

Shawna Calico                      Present/Absent

Elizabeth Ballew                      Present/Absent

Cheryl Cooper                      Present/Absent

**Quorum Established:**                      YES NO

**CNEC Attorney:** Harvey Chaffin                       **CNEC Investigator:** Nick Goodwin

**Staff Present:**  Marcus Fears,  Connie Parnell,  Kendal Bishop,  Charlene Keys

**Visitors:**  
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