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## CHEROKEE NATION GAMING COMMISSION

**MEETING DATE / LOCATION:** 17 July 2020  
Cherokee Nation Gaming Commission - Tahlequah  
Conference Room- WebEx

**COMMISSIONERS PRESENT:** John Sparks, Chairman  
Steven Barrick, Vice Chairman  
Jennifer Goins, Commissioner  
Linda O'Leary, Commissioner  
Shawna Baker, Commissioner

**COMMISSION STAFF:** Janice Walters Purcell, Executive Director  
Tiffany Cochran, Compliance Manager  
Kelly Myers, Licensing Manager  
Bess Warren, Special Projects Officer  
Jeannie Bunch, Compliance Officer  
Tammy Perry, Executive Assistant

**CHEROKEE NATION ENTERTAINMENT:** Gary Weddell, Gaming Operations  
Jennifer Watkins, Compliance  
Angelia Jobe, Information Technology  
Michael Ward, Corporate Gaming  
Bear Christensen, Compliance  
Monica Richards, Accounting  
Mitch Moren,  
Jennifer Provence  
Tim Mannon  
Melody Cable, Audit  
Todd Hembree, Legal

**VISITORS:** John Young, Office of the Attorney General

# CHEROKEE NATION GAMING COMMISSION MEETING MINUTES

17 July 2020

CNGC Conference Room - Tahlequah  
Conference Room

## I. CALL TO ORDER:

Chairman Sparks called the meeting to order at approximately 9:51 a.m.

## II. ROLL CALL:

Present: Chairman Sparks  
Vice Chairman Barrick  
Commissioner O'Leary  
Commissioner Baker  
Commissioner Goins

A quorum was established.

## III. APPROVAL OF AGENDA:

Chairman Sparks stated we are working off the posted Amended Agenda. Commissioner O'Leary motioned to approve the Amended Agenda; seconded by Commissioner Goins. Motion carried.

## IV. APPROVAL OF MINUTES:

1. **22 May 2020 Corrected Minutes**- Commissioner Baker motioned to approve the 22 May 2020 corrected meeting minutes; seconded by Commissioner O'Leary. Chairman Sparks asked Executive Director Purcell to address the corrections on the May 22, 2020 minutes; Executive Director Purcell stated on Page 5 of 7 – ECM was corrected to EGM Memorandum it should be Electronic Gaming Machines the typo from ECM to EGM was corrected. Executive Director Purcell stated on page 6 of 7 it was changed from Bess Warren corrected to Tiffany Cochran is waiting on TICS Revisions. Under Audit Implementation Review on the second paragraph, the minutes had previously stated Bess Warren, so for identification purposes it was corrected to Tiffany Cochran. Chairman Sparks asked Executive Director Purcell, Are those the only corrections? Executive Director Purcell replied, yes. Chairman Sparks stated that the May 22, 2020 minutes as corrected are approved.
2. **19 June 2020 Minutes**- Commissioner O'Leary motioned to approve the June 19, 2020 Meeting Minutes, seconded by Commissioner Barrick. Motion passes.

## V. INTRODUCTION OF GUESTS:

Introductions were made by attendees from the Cherokee Nation Gaming Commission (CNGC), Cherokee Nation Entertainment (CNE), Cherokee Nation Businesses (CNB), Cherokee Nation (CN), and guests.

Commissioner Baker motioned to enter into Executive Session at 10:01 a.m. pursuant to 67 CNCA § 105A5c. The motion was seconded by Commissioner Goins. Executive Director Purcell stated that all person not going into Executive Session would have to log off and would be notified when they could log back on when the Commission exited Executive Session.

Chairman Sparks asked Commissioner do you mind withdrawing that last Motion. Commissioner Baker stated that she would withdraw her motion. Chairman Sparks stated the Motion was to enter into Executive Session, if that is going to be the case, Commissioners I would like to make a Motion to Amend the Agenda, again to switch items A & B in VII. Old Business and then enter into Executive Session for all items in VI CNE Reports and then in the NIGC Licensing Status in item 7 of VII. Old Business, so we can go into Executive Session once and come out and then move forward. I think in order to do that if that is acceptable with everyone, we need to first amend the agenda to switch the order of items A & B under VII. Old Business. Commissioner Baker made the Motion to Amend the Agenda, seconded by Commissioner Goins. Chairman Sparks asked for any questions. Executive Director Purcell asked for clarification on Executive Session to include VI. CNE Reports A & B and VII. Item B. NIGC Licensing Status. Chairman Sparks answered yes, but were not quite there just yet, but yes that is where we are headed. Right now we are just in debate on switching the order of the items under VII. Motion passes to amend the Agenda we are now in Item VI on the second amended agenda. I would now entertain a motion to enter into Executive Session to address all of items VI and Item VII A NIGC Licensing Status all of that in one Executive Session. Commissioner Barrick made the motion, seconded by Commissioner O'Leary to enter Executive Session at 10:05 a.m.

## VI. CNE REPORTS:

- A. FINANCIAL REPORT, MONICA RICHARDS
- B. FACILITIES REPORT, GARY WEDDELL
  - 1. Casino Closure Status
  - 2. Gaming Compact Litigation
  - 3. Arkansas Gaming Litigation

## VII. OLD BUSINESS:

- A. NIGC LICENSING STATUS

Commissioner O’Leary motioned to exit Executive Session at 11:04 a.m. Seconded by Commissioner Barrick. Motion passes.

B. TICS Revision discussion for a Special Meeting.

John Young, asked Chairman Sparks if he could go ahead and speak about the TICS Revision, John stated he had passed over CNE’s comments to outside counsel Liz Homer, she’s going to go through them. John Young and Liz Homer have been going back and forth through e-mail with her toon when to set the meeting and when we can actually chat about that. John Young stated that hopefully he could speak with Liz Homer early next week and once we do that reach out and caucus with CNE, but it feels like we are pretty close from the difference of where CNE thought we should be to, with what the revisions were so are getting pretty close. We anticipate or contemplated was after we iron out the differences CNE would then request or suggest that Commissioners would call a Special Meeting for the final approval. Chairman Sparks asked Executive Director Purcell would you like to set a meeting at this time or would you like to defer action on Item 7B until the next meeting? Executive Director Purcell asked if Counsel Young could set a time table because there is a need for the TICS for auditing purposes that really need to be passed. Mr. Young replied if you want to set a Special Meeting prior to the next meeting, I think we will be fine. Chairman Sparks said we are going to have a Special Meeting at 9:30a.m. on August 6, 2020. Executive Director Purcell asked, do any of the Commissioners need information on the TICS matter? Chairman Sparks replied that it would be helpful because the commissioners have accumulated so much information over time on this matter. Chairman Sparks asked would you mind sending and I am happy to work with you on this and I don’t want to dump this in your lap. Let’s put together a list of reference documents just so we can put the list out to the commissioners. They can go through the others we have on hand and know whether or not we have everything that is necessary. Executive Director Purcell replied there is a grid and it has which TICS were being replaced and I can deliver that and CNE’s responses, but that’s as condensed as it will be without getting lost any content.

**VIII. NEW BUSINESS**

A. PERMITS & LICENSES –

Kelly Myers presented the following and requested approval:

1. Employees

- Fifteen (15) individuals for temporary permits
- Eighteen (18) individual(s) for suitability determinations (1 CNGC employee Tammy Perry)
- Two (2) license orders (1 CNGC Employee Tammy Perry)
- Two hundred and two (202) renewals (7 CNGC Staff Velma Coon- Santos, Michael Cordova, Kimberly Cornsilk, Sydney Kimble, Brandon McKee, Mariah Mike, and Everett Watkins).

Commissioner O’Leary motioned to approve; seconded by Commissioner Goins. Motion passes.

## 2. Vendor & Vendor Representatives

Kelly Myers presented the following and requested approval:

- Zero (0) new company orders
- Four (4) individual orders
- Sixteen (16) company renewals
- Sixty-one (61) individual renewals

Commissioner Goins motioned to approve as submitted; seconded by Commissioner Baker. Motion passes.

## B. GAME & SYSTEM APPROVALS

Tiffany Cochran presented the following:

### 1. EGM Memorandum

#### Electronic Game Themes

- VGT 11
- IGT 4
- Ainsworth 1

#### OS/New Main Program

- Interblock 1
- VGT 3

#### 1 New Gaming Cabinet

- Interblock 1

#### Server Upgrade

- VGT 1

#### Client Upgrade

- VGT 2

#### New Gaming Components

- VGT 3

#### Executive Director Approved Items

- Ainsworth 4
- Aristocrat 1

Commissioner Baker made the motion to approve as listed, seconded by Commissioner Barrick. Motion passes.

## 2. PLAYER DEVELOPMENT OVERRIDE LIMIT

On March 17, 2020, Cherokee Nation Entertainment (CNE) requested approval to raise the override amount limit for the Player Development Specialist from \$100.00 to \$500.00 in order to take care of guests on comps without requesting frequent overrides by the Manager on Duty (MOD) or host.

CNE submitted the following material for review and consideration:

- Letter of Intent
- Casino Management System Configuration Change Request Form
- Authorized Approvals

CNGC Compliance completed a review and recommend approval to increase the override amount limit, as requested, for the Player Development Specialist. Commissioner Baker made the motion to approve as requested, seconded by Commissioner O'Leary. Motion passes.

### C. SICS MEMO-

Bess Warren stated that in accordance with the Cherokee Nation Gaming Commission (CNGC) Tribal Internal Control Standards (TICS) Section 2.1 (C). Compliance has completed a review of System Internal Control Standards (SICS) documents as submitted by Cherokee Nation Entertainment (CNE) for approval by the Commission:

The five (5) new SICS are as follows:

- CAG801 Pandemic Precautions
- CNE-F1-174 AP Aging Review
- CNE-F1-176 Statement Reconciliation
- CNE-OP-003 Global Pandemic Policy

The one (1) revised SICS is as follows:

- DAC601 Drop Team Process

Chairman Sparks stated they are going to take this up in two parts, Commissioner Baker motioned to adopt new SICS, seconded by Commissioner Goins. Motion passes.

Commissioner Barrick motioned to adopt revised SICS, seconded by Commissioner Goins. Motion passes.

D. PROMOTIONS & CALENDAR OF EVENTS

Jeannie Bunch presented 18 Canned Revision/Renewals, 13 Corporate Revision/Renewals. Chairman Sparks ask for a motion to approve the Calendar of Events and Promotions as reflected in the memorandum in the packet, pages 1-6 of the memorandum. Commissioner Goins motioned to approve, seconded by Commissioner Barrick. Motion passes.

E. AUDIT

1. SURVEILLANCE FINAL AUDIT REPORT

Executive Director Purcell ask that it be tabled until the August 14, 2020 meeting. Commissioner Barrick made the motion to table the Audit Review until the August 14, 2020 meeting, seconded by Commissioner O’Leary. Motion passes. Action on the Audit is tabled until the next meeting.

**IX. EXECUTIVE DIRECTOR’S REPORT**

Executive Director Purcell had nothing to add at this time.

**X. OPEN SESSION:**

Chairman Sparks would like to thank the staff again at CNGC for working under these conditions and keeping the trains running on times. Chairman Sparks stated that he wanted to thank CNE and CNB personnel on this call for your diligent efforts as well. Don’t let our effort to maintain brevity and concise meetings to take away from our appreciation of your efforts.

**XI. ADJOURNMENT:**

Commissioner Baker motioned to adjourn at 11:55a.m. The motion was seconded by Commissioner O’ Leary. Motion carried.

Approval of Minutes:

  
CHAIRMAN SPARKS

August 14, 2020  
DATE