



Cherokee Nation Tax Commission

P.O. Box 948
Tahlequah, OK 74465

Jim Hummingbird,
Tax Commissioner

Steve Wilson,
Tax Commissioner

Christopher Carter
Tax Commissioner

CHEROKEE NATION TAX COMMISSION

(Munson House)

June 3, 2015

4:30 PM

Commission Present - Chairman Hummingbird, Commissioners Carter and Wilson.

Staff Present – Sharon Swepston, Tammy Latta, Shelia Sawney, Andy Quetone, and Fonda Gritts.

Visitors – Stacie Guthrie, and Britney Bennett – Public Affairs

Meeting was called to order at 4:30 p.m. Quorum established with Chairman Hummingbird, Commissioners Carter and Wilson present.

The Commission began with agenda item #1 – Approval of Minutes – March 11, 2015 – Commissioner Carter made a motion to approve the minutes. Commissioner Wilson seconded the motion. Motion carried.

Agenda item #2 -Roland Casino – Alcohol and Tobacco License – A temporary license was issued earlier. We are requesting a regular alcohol and Tobacco license. All documentation is in order and Shelia recommends approval. Chairman Hummingbird made a motion to approve the license. Commissioner Carter seconded the motion. Motion carried.

Agenda item #3 -Gawskey #2 Smoke shop – Tobacco License – All documentation and lease is in order. Shelia recommends approval for this license. Commissioner Wilson made a motion to approve the license. Commissioner Carter seconded the motion. Motion carried.



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Agenda item #4 - Hubb Inc. Wholesale License - All documentation is in order this includes the application, fees, Oklahoma Tax Commission license, State of Missouri license, bond, and articles of corporation. Shelia recommends approval of their wholesaler license. Chairman Hummingbird made a motion to approve the wholesale license. Commissioner Carter seconded the motion. Motion carried.

Agenda item #5 – Rules and Regulation for Online Renewals

MV:01-2-205.1-Online Renewal Definitions

MV:01-2-205.2- Online Renewal Definitions Nonuse Definition -Tax

Commission has been requested to provide the availability for the citizens to renew their tags online. There was a brief discussion regarding the process of the new renewal system. Sharon states that it is being tested and should be ready to open to the public sometime in June. Sharon has request approval for the rules and regulations for the online renewals.

Commissioner Carter made a motion to approve the rules and regulations.

Commissioner Wilson seconded the motion. Motion carried.

Agenda item #6 – Monthly Reports- Compared year to date of last year we have a 25.94% increase in revenue. Month of April compared to April of 2014 26.73% increase.

There were 1,637 tags issued in the extended jurisdictional areas for the month of May.

For the Revenue and Taxation for tobacco and retail sales there was a decreased year to date of 22.14%. Month to month comparison for April FY14 to April FY 15 was a decrease 17.29%. The cigarette tax is 70% but we are rebating \$6.41back to the State.



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As of June 1, 2015 we have mailed out 139 Veterans Sales Tax Exemption Cards.

Agenda item #7 – Consideration, discussion, and possible approval regarding any matter not known about or which could not have reasonably been foreseen prior to the time of posting.

Rules and Regulations

MV:01-1-102 - Definitions- added- Purchase Price – shall mean price of vehicle, excluding credit for any trade-in, rebate or discount.

BM:02-7-702 - Definitions-added-Purchase Price – means price of vessel, excluding credit for any trade-in, rebate, or discount.

BM:02-13-1300 - Frequently used forms & procedure generally-changed “duplicate” to “replacement”

Standard Operation Procedures

5-D Telephone Use - has been updated by adding new policy regarding cellular phones.

Commissioner Carter made a motion to approve the Rules and Regulations and Standard of Operations changes. Commissioner Wilson seconded the motion. Motion carried.

There was a brief discussion on the hunting and fishing license. Tax Commission will be implementing the license. Sharon Swepston stated she is developing a group of the Tax Commission staff together to work on the plan how we will implement the license to the citizens. The license will be issued by January 1, 2016. They are working with Registration Department, and Information Systems, and Oklahoma Wildlife Conservation.



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She said the estimate of license that will be issued will be 150,000- 175,000. The Cherokee Nation will pay for the license. The cost of the license is \$2.00. That money will be paid to the State. This gives the State the ability to apply for some grants which will be based on the number of license issued. That money will come back to the State to go directly into Oklahoma Wildlife Conservation. Also, some of the park areas require fishing or hunting license to be able to walk or hike. This will be a value for the citizens that do not hunt or fish.

Along with the license they will be issued one deer tag and one turkey tag. The compact for these license will be for three years for 16 years or older. The license will automatic go out to the citizens. She stated if their address has been changed and no longer is correct on the Cherokee registration card the citizen will need to get that updated. They may be requesting a social security number or driver's license number. This will be used to check for felons before issuing the license.

Commissioner Carter made a motion to adjourn. Commissioner Wilson seconded the motion. Motion carried.

Adjournment at 4:56 p.m.

Commissioners Approval