

CHEROKEE NATION ELECTION COMMISSION
ELECTION COMMISSION MEETING ROOM
REGULAR MEETING MINUTES
AUGUST 9, 2016

CALL TO ORDER/ROLL CALL

THE MEETING OF THE ELECTION COMMISSION WAS CALLED TO ORDER AT 4:11 PM ROLL CALL WAS TAKEN AND A QUORUM WAS ESTABLISHED.

COMMISSION: SHAWNA CALICO, CHAIRPERSON
MARTHA CALICO, SECRETARY/TREASURER
PAM SELLERS, COMMISSIONER
CAROLYN ALLEN, COMMISSIONER
TERESA HART, ABSENT – HEALTH ISSUES

COMMISSION ATTORNEY: HARVEY CHAFFIN

COMMISSION STAFF: CONNIE PARNELL, BROOKE TILLISON

A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY PAM SELLERS TO APPROVE THE MINUTES OF THE MEETING HELD JUNE 14, 2016 AS AMENDED. MOTION CARRIED. (AS FOLLOWS)

TERESA HART _____
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN ___ YES
PAM SELLERS ___ YES

CHEROKEE NATION ELECTION COMMISSION “BYLAWS”

A MOTION WAS MADE BY TERESA HART AND SECONDED BY PAM SELLERS TO APPROVE A RESOLUTION ADOPTING AMENDED AND RESTATED BYLAWS FOR THE COMMISSION. MOTION CARRIED. ATTACHMENT #2

TERESA HART ___ ~~YES~~
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN _____
PAM SELLERS ___ YES

CHEROKEE NATION ELECTION COMMISSION “RULES AND REGULATIONS”

A MOTION WAS MADE BY TERESA HART AND SECONDED BY PAM SELLERS TO APPROVE A RESOLUTION ADOPTING AMENDED AND RESTATED RULES AND REGULATIONS FOR THE COMMISSION. MOTION CARRIED. ATTACHMENT #3.

TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN _____

PAM SELLERS ___ YES

CHEROKEE NATION ELECTION COMMISSION "PERSONNEL POLICIES AND PROCEDURES HANDBOOK"

A MOTION WAS MADE BY PAM SELLERS AND SECONDED BY TERESA HART TO APPROVE A RESOLUTION ADOPTING AMENDED AND RESTATED PERSONNEL POLICIES AND PROCEDURES FOR THE COMMISSION. MOTION CARRIED. ATTACHMENT #4

TERESA HART ___ YES

MARTHA CALICO ___ YES

SHAWNA CALICO ___

CAROLYN ALLEN ___

PAM SELLERS ___ YES

ADMINISTRATOR'S REPORT: PRESENTED BY BROOKE TILLISON

A REPORT OF REGISTRATION STATISTICS FOR MAY, JUNE, AND JULY, 2016 WITH A TOTAL OF 66,273 REGISTRATION VOTERS WAS PRESENTED, ALONG WITH A LIST OF MEETINGS ATTENDED IN JULY. ATTACHMENT #1. THE FINANCIAL REPORT DATED JULY 8, 2016 WAS ALSO PRESENTED. A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY PAM SELLERS TO APPROVE THE REPORT AS PRESENTED. MOTION CARRIED.

TERESA HART ___

MARTHA CALICO ___ YES

SHAWNA CALICO ___

CAROLYN ALLEN ___ YES

PAM SELLERS ___ YES

ELECTION SERVICES DIRECTOR REPORT: CONNIE PARNELL STATED SHE HAS BEEN WORKING ON STREET SEGMENTS WITH CSA AND FORMS FOR THE 2017 ELECTION PROCESS. MS. PARNELL SAID SHE HAS MEETINGS WITH MAXIM & IT SET UP IN AUGUST AND WILL ASSIST IN A TWO DAY TRAINING WITH HART INTERCIVIC FOR STAFF AND COMMISSIONERS ON ELECTION SETUP. A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY PAM SELLERS TO APPROVE THE REPORT AS PRESENTED. MOTION CARRIED.

TERESA HART ___

MARTHA CALICO ___ YES

SHAWNA CALICO ___

CAROLYN ALLEN ___ YES

PAM SELLERS ___ YES

ATTORNEY'S REPORT: MR. CHAFFIN REPORTED THAT THE "CORNSILK CASE" HAS BEEN DISMISSED AND THE "CHAD SMITH CASE" IS STILL PENDING. A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY PAM SELLERS TO APPROVE THE REPORT AS PRESENTED. MOTION CARRIED.

TERESA HART ___

MARTHA CALICO ___ YES
SHAWNA CALICO ___
CAROLYN ALLEN ___ YES
PAM SELLERS ___ YES

CHAIRPERSON, SHAWNA CALCIO MOVED #VII a, TO THE END OF THE AGENDA.

DISCUSSION WAS HELD CONCERNING THE "PRECINCT WORKER AGREEMENT" A MOTION WAS MADE BY MARTHA CALICO AND SECONDED BY CAROLYN ALLEN TO CHANGE WITH WORDING AS FOLLOWS: WHEREAS, the Election Commission requires the services of a temporary PECINCT WORKER to perform certain services and duties FOR the June 3, 2017, General Election, and if necessary the Run Off Election on July 22, 2017, as set forth in Legislative Act. 04-14, as amended, enacted on the sixteenth day of May, 2016, and as specified by the Election Commission, and:

TERM: The term of this agreement shall commence on MARCH 1, 2017, and terminate when the final election results are certified by the Election Commission, provided, however, the Election Commission reserves the right to terminate this agreement at any time, in its discretion, with or without cause.

PERFORMANCE REQUIREMENT OF THE PRECINCT WORKER: #1. THE DRIVER POSITION WILL NOT BE INCLUDED IN THIS AGREEMENT. MOTION CARRIED.

TERESA HART ___
CAROLYN ALLEN ___ YES
SHAWNA CALICO ___
MARTHA CALICO ___ YES
PAM SELLERS ___ YES

OLD BUSINESS: NONE

A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY PAM SELLERS TO GO INTO EXECUTIVE SESSION AT 4:53 PM. MOTION CARRIED.

TERESA HART ___
MARTHA CALICO ___ YES
SHAWNA CALICO ___
CAROLYN ALLEN ___ YES
PAM SELLERS ___ YES

A MOTION WAS MADE BY MARTHA CALICO AND SECONDED BY CAROLYN ALLEN TO RECONVENE THE OPEN MEETING AT 5:20 PM. MOTION CARRIED.

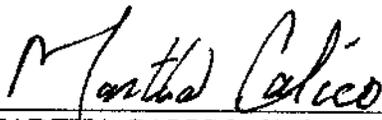
TERESA HART ___
MARTHA CALICO ___ YES
SHAWNA CALICO ___
CAROLYN ALLEN ___ YES
PAM SELLERS ___ YES

CHAIRPERSON, SHAWNA CALICO REPORTED:
THERE WAS NO ACTION NEEDED FROM THE EXECUTIVE SESSION

DISCUSSION WAS HELD CONCERNING JOB DESCRIPTIONS FOR THE
ELECTION STAFF. A MOTION WAS MADE BY CAROLYN ALLEN AND
SECONDED BY PAM SELLERS TO TABLE. MOTION CARRIED.

TERESA HART ___
MARTHA CALICO ___ YES
SHAWNA CALICO ___
CAROLYN ALLEN ___ YES
PAM SELLERS ___ YES

THERE BEING ~~KNOW~~ FURTHER BUSINESS CONDUCTED A MOTION WAS
MADE BY CAROLYN ALLEN TO ADJOURN AT 5:30 PM
MOTION CARRIED.

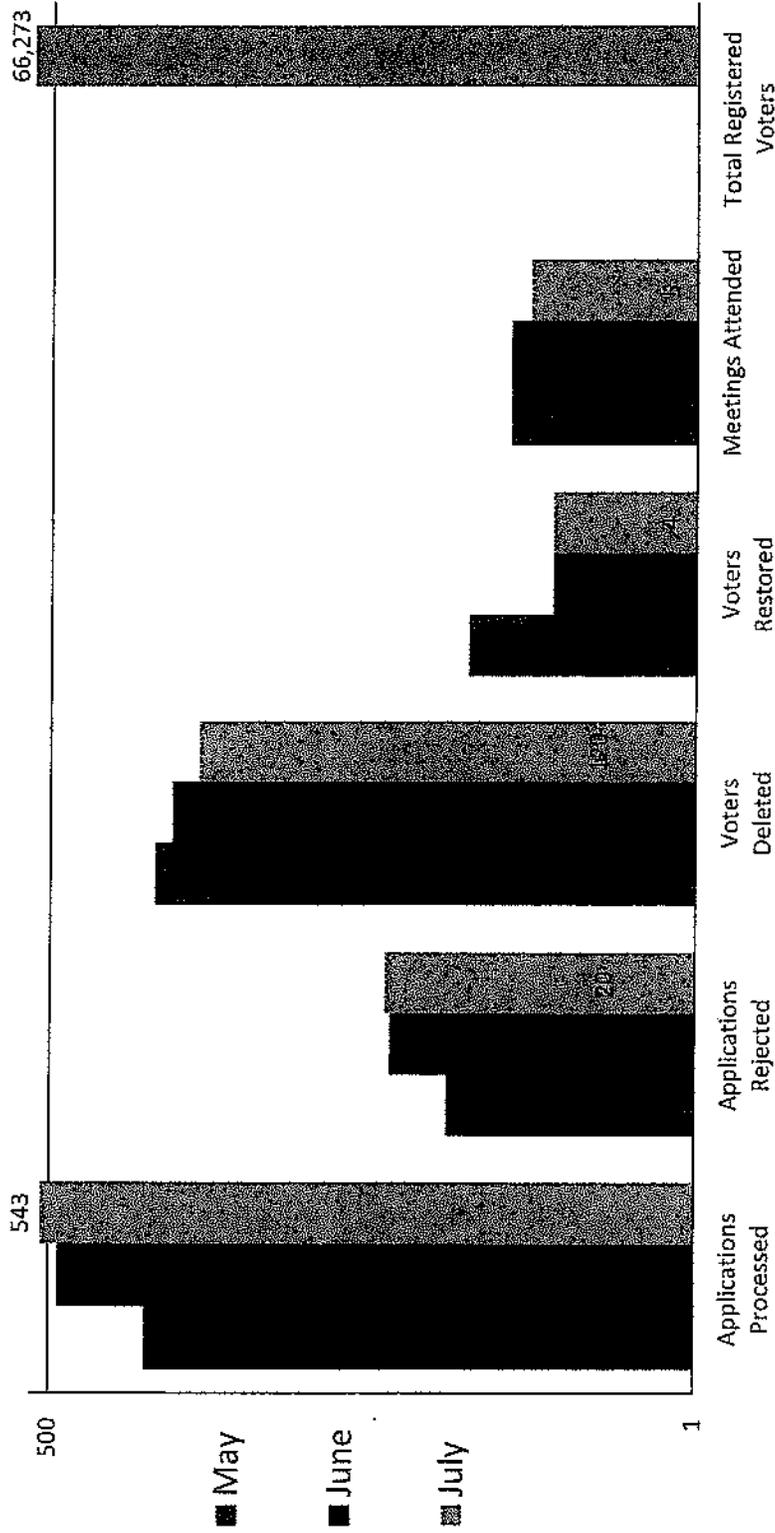


MARTHA CALICO, SECRETARY-TREASURER

July Regular Meeting Report *Attachment #1*

8-9-2016

Chart Title



Meetings Attended in July

1. Claremore Will Rogers Downs Services Meeting
2. Jay Library Service Meeting
3. Roland Casino Services Meeting
4. Ft. Smith Riverfront Pavilion
5. Jay Community Center hosted by Harley Buzzard