

CHEROKEE NATION ELECTION COMMISSION
REGULAR MEETING
ELECTION SERVICES MEETING ROOM
JANUARY 13, 2015 - MINUTES

CALL TO ORDER/ROLL CALL

THE MEETING OF THE ELECTION COMMISSION WAS CALLED TO ORDER AT 4:03 PM ROLL CALL WAS TAKEN AND A QUORUM WAS ESTABLISHED.

COMMISSION: BILL HORTON, CHAIRMAN
TERESA HART, VICE CHAIRPERSON
MARTHA CALICO, SECRETARY/TREASURER
SHAWNA CALICO, COMMISSIONER
CAROLYN ALLEN, COMMISSIONER

OFFICE STAFF: CONNIE PARNELL, MADISON CORNETT, BROOKE TILLISON, KEELI DUNCAN

COMMISSION ATTORNEY: HARVEY CHAFFIN

MINUTES OF THE MEETING HELD DECEMBER 9, 2014 WERE PRESENTED. A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY TERESA HART TO APPROVE THE MINUTES AS PRESENTED WITH THE FOLLOWING TWO AMENDMENTS. MOTION CARRIED.

THE FIRST AMENDMENT WILL READ AS FOLLOWS:

DISCUSSION WAS HELD CONCERNING THE VOTER ID CARD (RED CARD). CONNIE PARNELL PRESENTED THE POST CARD SHE PLANNED TO MAIL AND STATED THAT SHE HAS ALREADY ORDERED THESE CARDS. MARTHA CALICO PRESENTED HER RED CARD RECEIVED FROM THE LAST ELECTION THAT HAS HER TRIBAL CO NUMBER ALONG WITH HER DATE OF BIRTH ON THE CARD. TERESA HART POINTED OUT THAT THIS LAST RED CARD MAILED DID NOT HAVE ANY INFORMATION ON IT THAT COULD BE VIEWED BY OTHERS. SHAWNA CALICO STATED THAT THE COMMISSION WAS NOT TOLD THAT NO ENVELOPE WOULD BE USED FOR THE MAILING NOR DID THE COMMISSION AUTHORIZE THE CARDS BE PRINTED. MS. ALLEN COMMENTED THE COMMISSION HAD VIEWED ALL THIS MATERIAL AND IT WAS PRESENTED AS MS. PARNELL GAVE HER REPORT IN THE AUGUST, 2014 MEETING AND THAT SHE, MS. PARNELL & MS. CORNETT HAD VIEWED THE VIDEO OF THE AUGUST MEETING RIGHT BEFORE THIS MEETING TODAY AND THE COMMISSION WAS MADE AWARE OF THE PROPOSED CARDS PRESENTED BY MS. PARNELL. MS. PARNELL SHOWED MARTHA CALICO HER VOTER INFORMATION THAT IS IN THE COMPUTER AND SAID THE NUMBER ON THE CARD NOW IS JUST A GENERATED NUMBER AND NOT THE CO NUMBER AND STATED THE INFORMATION ON THE NEW CARD STATES THE VOTER ID NUMBER IS NOT THE CITIZENSHIP

NUMBER. ATTORNEY CHAFFIN SAID HE THINKS THE CARD COULD BE USED, AND ALSO STATED THE TRIBAL COUNCIL DOES NOT PLAN TO MAKE ANY CHANGES TO THE ELECTION LAWS AT THIS TIME. AFTER MUCH DISCUSSION A MOTION WAS MADE BY MARTHA CALICO AND SECONDED BY CAROLYN ALLEN TO APPROVE MAILING THE RED CARD TO VOTERS THAT ARE REGISTERED IN THE 15 DISTRICTS ONLY, AND TO USE THE CARDS ALREADY PRINTED BY MS PARNELL. MOTION CARRIED

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN ___ YES

THE SECOND AMENDMENT WILL READ AS FOLLOWS:

DISCUSSION WAS HELD CONCERNING STAFF PERSONNEL FOR ADMINISTRATIVE LEAVE, AND OVERTIME PAY POLICY. THE COMMISSION VIEWED THE CHEROKEE NATION ELECTION COMMISSION PERSONNEL POLICIES FOR OVERTIME, EDUCATIONAL ASSISTANCE AND SCHEDULING OF CLASSES AND WORK FOR EMPLOYEES. ATTORNEY CHAFFIN POINTED OUT THAT WHEN CLASSES ARE TAKEN BY STAFF THE HOURS SHOULD BE MADE UP DURING THE WEEK OF CLASS. MS CORNETT SAID SHE WILL TAKE CARE OF THE WORK SCHEDULING. A MOTION WAS MADE BY TERESA HART AND SECONDED BY CAROLYN ALLEN TO APPROVE STAFF MEMBER KEELI DUNCAN FOR 4 HOURS WEEKLY TO ATTEND CLASSES IN THE SPRING SEMESTER WITH THE AMENDMENT TO MS. DUNCAN'S REQUEST THAT THE HOURS WILL BE MADE UP PER ADMINISTRATOR'S SCHEDULE. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN ___ YES

A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY TERESA HART TO APPROVE THE MINUTES OF THE SPECIAL MEETING HELD DECEMBER 31, 2014 AS PRESENTED. MOTION CARRIED.

BILL W. HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO _____
CAROLYN ALLEN ___ YES

FINANCIAL & ADMINISTRATORS REPORT: MS. CORNETT REPORTED THE FY 15 BUDGET WAS ON SCHEDULE. SHE ALSO PRESENTED A REPORT FOR THE MONTH OF DECEMBER, 2014 WITH 446 REGISTRATED VOTER FOR THE MONTH.

ELECTION DIRECTORS REPORT: MS. PARNELL STATED THAT MR. SEAY FROM THE PRINTING COMPANY WAS HERE MONDAY DISCUSSING THE FORMS, BALLOTS AND OTHER MATERIALS THAT WILL NEED TO BE PRINTED. MS PARNELL STATED THE PRECINCT WORKERS TRAINING WILL BE HELD IN MAY, 2015 AND ASKED THAT CLASSES NOT EXCEED 40 PEOPLE. MS PARNELL SAID HART REPRESENTATIVES ARE WORKING WITH HER & STAFF. SHE STATED THAT PRECINCT FACILITY AGREEMENTS AND FACILITY INFORMATION FORMS NEED TO BE TURNED IN TO HER BY FEBRUARY 1, 2015.

ATTORNEYS REPORT: MR. CHAFFIN HAD NOTHING TO REPORT AT THIS TIME.

A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY TERESA HART TO APPROVE THE REPORTS AS PRESENTED. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

DISCUSSION WAS HELD CONCERNING THE NEED TO ADJUST THE CONTRACT FOR ATTORNEY, HARVEY CHAFFIN. A MOTION WAS MADE BY SHAWNA CALICO AND SECONDED BY TERESA HART TO ADJUST THIS CONTRACT TO A TOTAL OF \$24,000.00. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

A MOTION WAS MADE BY SHAWNA CALICO AND SECONDED BY CAROLYN ALLEN TO GO INTO EXECUTIVE SESSION AT 4:37 PM. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

A MOTION WAS MADE BY SHAWNA CALICO AND SECONDED BY CAROLYN ALLEN TO RECONVENE THE MEETING AT 5:19 PM. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

CHAIRMAN HORTON REPORTED THAT NO ACTION IS NEEDED.

THERE BEING NO FURTHER BUSINESS CONDUCTED A MOTION WAS MADE
BY SHAWNA CALICO TO ADJOURN AT 5:20 PM.

Martha Calico
MARTHA CALICO, SECRETARY-TREASURER