

CHEROKEE NATION ELECTION COMMISSION
REGULAR MEETING
ELECTION SERVICES MEETING ROOM
DECEMBER 10, 2013
MINUTES

CALL TO ORDER/ROLL CALL:

THE REGULAR MEETING OF THE ELECTION COMMISSION WAS CALLED TO ORDER AT 4:04 PM. ROLL CALL WAS TAKEN AND A QUORUM WAS ESTABLISHED.

COMMISSION: BILL HORTON, CHAIRMAN
TERESA HART, VICE CHAIRPERSON
MARTHA CALICO, SECRETARY/TREASURER
SHAWNA CALICO, COMMISSIONER
CAROLYN ALLEN, COMMISSIONER

OFFICE STAFF: CONNIE PARNELL

GUEST: HARVEY CHAFFIN, COMMISSION ATTORNEY
ROGER GRAHAM
JANEES TAYLOR
JAMI CUSTER
PATRICIA CARPENTER
DIANE BARKER HARROLD
JOHN S. CARPENTER
CARA COWAN WATTS

A MOTION WAS MADE BY CAROLYN ALLEN TO APPROVE THE MINUTES OF THE MEETING HELD NOVEMBER 12 2013 AS AMENDED. THIS MOTION WAS SECONDED BY SHAWNA CALICO. ROLL CALL VOTE WAS TAKEN. MOTION CARRIED.

BILL W. HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

DISCUSSION WAS HELD REGARDING THE MONTHLY FINANCIAL REPORT DATED 12-5-13. A MOTION WAS MADE BY SHAWNA CALICO TO ACCEPT THE FINANCIAL REPORT AS PRESENTED. THIS MOTION WAS SECONDED BY CAROLYN ALLEN. MOTION CARRIED.

BILL W. HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

DISCUSSION WAS HELD REGARDING THE NEWEST **VOTER REGISTRATION FORM**. IT WAS POINTED OUT THAT “DATE ISSUED” WAS LEFT OFF THE FORM FOR THE BLUE TRIBAL CITIZENSHIP CARD NUMBER. THE COST OF PRINTING THIS FORM WAS ALSO DISCUSSED. A MOTION WAS MADE BY SHAWNA CALICO AND SECONDED BY CAROLYN ALLEN TO HAVE “DATE ISSUED” ON ALL NEW FORMS PRINTED. MOTION CARRIED. DISCUSSION WAS HELD REGARDING THE OFFICE HAD ORDERED 7,000 FORM WITH “DATE ISSUED” OMITTED. MS. PARNELL PRESENTED INFORMATION THAT SHE HAD LOCATED A PRINTING COMPANY THAT WOULD PRINT THIS FORM FOR A LESSER AMOUNT THAN CHEROKEE NATION IS CHARGING. A MOTION WAS MADE BY CAROLYN ALLEN TO **TABLE** THE PRINTING OF THE NEW FORM. THIS MOTION WAS SECONDED BY SHAWNA CALICO. MOTION CARRIED.

BILL HORTON _____
TERESA HART _____ YES
MARTHA CALICO _____ YES
SHAWNA CALICO _____ YES
CAROLYN ALLEN _____ YES

DISCUSSION WAS HELD CONCERNING THE **ELECTION EQUIPMENT** SELECTION. MS. PARNELL POINTED OUT THAT THERE WERE A LIMITED NUMBER OF ELECTION EQUIPMENT VENDORS IN THE UNITED STATES AND SAID SHE HAD CONTACTED FIVE AND ASKED FOR BIDS. A BID WAS PRESENTED FROM “HART INTERCIVIC” FOR 30 MACHINES AND OTHER EQUIPMENT NECESSARY IN THE AMOUNT OF \$200,290.00. THE SECOND BID WAS FOR LEASING AND/OR PURCHASING THE EQUIPMENT FROM “ELECTIONSOURCE”. MS. PARNELL SAID THIS COMMISSION WANTS TO PURCHASE VOTING MACHINES. CAROLYN ALLEN STATED THAT APPROXIMATELY ½ OF THE NEEDED MACHINES COULD BE PURCHASED NOW AND THE BALANCE TO BE DETERMINED LATER BASED ON THE NUMBER OF PRECINCTS. A MOTION WAS MADE BY SHAWNA CALICO AND SECONDED BY CAROLYN ALLEN TO PURCHASE THE 30 MACHINES & OTHER EQUIPMENT FROM HART INTERCIVIC. MOTION CARRIED.

BILL HORTON _____
TERESA HART _____ YES
MARTHA CALICO _____ YES
SHAWNA CALICO _____ YES
CAROLYN ALLEN _____ YES

CAROLYN ALLEN PRESENTED INFORMATION ON A REQUEST FROM CARA COWAN WATTS FOR 500 VOTER REGISTRATION FORMS AND A PDF FOR VOTER FORMS. CAROLYN ALLEN RECOMMENDED THE ELECTION SERVICES NOT PROVIDE THESE FORMS DUE TO CONSIDERATION OF THE COST INCURRED BY ELECTION COMMISSION OF CURRENT COST OF FORTY

CENTS PER COPY. HOWEVER MS WATTS MAY RECEIVE THEM FROM THE ELECTION WEBSITE THAT MS. PARNELL WILL UPDATE. A MOTION WAS MADE BY CAROLYN ALLEN SECONDED BY SHAWNA CALICO THAT MS. COWAN GET THESE FORMS FROM THE WEBSITE. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

A REQUEST WAS PRESENTED FOR ALL ELECTION SERVICES OFFICE COMPUTERS BE SET UP WITH THE INTERNET. THE CHEROKEE NATION ELECTION COMMISSION MEMBERS BIL HORTON, TERESA HART, MARTHA CALICO, SHAWNA CALICO, CAROLYN ALLEN VOTED UNANIMOUSLY TO ALLOW INTERENT ACCESS TO ALL STAFF AT THE ELECTION SERVIES OFFICE TO HAVE INTERNET INSTALLED ON EACH WORK STATION COMPUTER FOR THE PURPOSE OF ACCESSING TRIBAL REGISTRATION INFORMATION SYSTEMS TO VERTIFY TRIBAL CITIZENSHIP. DISCUSSION WAS HELD IN REGARD TO WHY IT HAS NOT BEEN SET UP THIS WAY AND WHY IT SHOULD BE ALLOWED TO BE INSTALLED. ONE ITEM OF DISCUSSION WAS SECURITY REASONS. CAROLYN ALLEN COMMENTED THE STAFF'S ABILITY TO PROCESS THE VOTER FORMS IN A SLOW PROCESS AS FOUR STAFF ARE HAVING TO SHARE ONE COMPUTER AND IT IS SLOWING THE PROCESS OF ENTERING VOTER REGISTRATION FORMS INTO THE SYSTEM. BILL HORTON COMMENTED IT WOULD ALLOW FOR BETTER SERVICE FOR THE OFFICE STAFF AND MAKE THE WORK PROCESS MORE QUICKLY. THE COMMISSION TOOK A VOTE AND VOTED TO ALLOW THE ACCESS TO ALL STAFF COMPUTERS. A MOTION WAS MADE BY SHAWNA CALICO AND SECONED BY CAROLYN ALLEN TO APPROVE. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

VAULT INVENTORY: MS. PARNELL STATED THAT THE SERVER ROOM AND SMALL VAULT HAD BEEN VIEWED BY THE COMMISSION. ATTORNEY CHAFFIN READ THE ELECTION LAWS PERTAINING TO HOW LONG INFORMATION FROM PREVIOUS ELECTIONS SHOULD BE KEPT. AFTER DICUSSION A MOTION WAS MADE BY CAROLYN ALLEN AND SECONED BY TERESA HART TO KEEP ONLY INFORMATION AS STATED BY THE ELECTION LAWS AND RULES AND REGULATIONS AND PERMISSION GIVEN TO ALLOW

ELECTION COMMISSION AND STAFF TO PURGE DOCUMENTS ACCORDING TO ELECTION LAW AND RULES AND REGULATIONS. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

RELEASE OF VOTER LISTS: DISCUSSION WAS HELD CONCERNING WHAT INFORMATION SHOULD BE LISTED ON VOTER LISTS PURCHASED BY TRIBAL CITIZENS. ELECTION ATTORNEY, CHAFFIN STATED THAT THE TRIBAL COUNCIL IS GOING TO ADDRESS THIS SOON AND SUGGESTED THE ELECTION COMMISSION CONTINUE TO GIVE VOTERS LISTS AS IS CURRENTLY COMPLETED AND TO **TABLE** THIS ISSUE UNTIL AT LEAST THE NEXT MEETING OF THE ELECTION COMMISSION. A MOTION WAS MADE BY CAROLYN ALLEN AND SECONDED BY TERESA HART TO APPROVE MR. CHAFFIN'S RECOMMENDATION. MOTION CARRIED.

BILL HORTON _____
TERESA HART ___ YES
MARTHA CALICO ___ YES
SHAWNA CALICO ___ YES
CAROLYN ALLEN ___ YES

EXECUTIVE SESSION: ATTORNEY CHAFFIN SAID NO EXECUTIVE SESSION WAS NEEDED.

A MOTION WAS MADE BY SHAWNA CALICO TO ADJOURN. MOTION CARRIED.



MARTHA CALICO, SECRETARY-TREASURER